



## DEPARTMENT OF DEVELOPMENT SERVICES

Development Services Center – 215 W. Hickory Street – Denton, Texas 76201 *voice:* (940) 349-8541

[www.cityofdenton.com](http://www.cityofdenton.com)

### Resubmittal Checklist

This checklist is intended to assist the applicant in the preparation of resubmittals for Development Review and is generally what is needed to facilitate the review. The purpose of the resubmittal is to provide City Staff with adequate information regarding the revisions to a previous submittal. Under special circumstances, additional items may be required through the Development Review Committee process prior to approval.

#### REQUIREMENTS:

- Response Letter** addressing outstanding Staff comments.
- Revised Plat or Site Plan** (if applicable)
- All documents shall bear appropriate seals, stamps or other validations/certifications of work as applicable in accordance with State law and local requirements.
- Resubmittal Checklist:** I have reviewed the checklist and all submittals for completeness and accuracy.
- Review fees:** if this review is after the second review.
- All documents are required to be PDF files, each sheet will be a single item and will be uploaded into ProjectDox.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Project Number

\_\_\_\_\_  
Case Manager Name