

CITY OF DENTON

POLICY/ADMINISTRATIVE PROCEDURE/ADMINISTRATIVE DIRECTIVE

SECTION: HUMAN RESOURCES	REFERENCE NUMBER: 106.09
SUBJECT: WAGE AND SALARY PLAN	INITIAL EFFECTIVE DATE: 11/03/87
TITLE: POSITION CLASSIFICATION AND EVALUATION/CLASSIFIED SERVICE	LAST REVISION DATE: 01/01/92

POLICY STATEMENT:

Each position shall have a classification specification. Request for new positions or reclassification of an existing position may be made to the Human Resources Department. The Human Resources Department will be responsible for outlining the proper procedures for position classification and reclassification requests, as well as evaluating all positions for pay purposes.