

CITY OF DENTON

POLICY/ADMINISTRATIVE PROCEDURE/ADMINISTRATIVE DIRECTIVE

SECTION: Finance	REFERENCE NUMBER: 407.10
SUBJECT: Purchasing & Contracting for Services	INITIAL EFFECTIVE DATE: 1/12/2010
TITLE: Centralized Purchasing	LAST REVISION DATE:

ADMINISTRATIVE DIRECTIVE

Purpose:

To provide guidelines that will provide assurance that standard purchasing policies and procedures are performed within State Law, charter provisions and standard accepted Purchasing practices.

Administrative Directive:

The referenced Purchasing Policy and Procedures Manual is available by contacting the Purchasing Office or on the Intranet at <http://sharepoint.cityofdenton.com/finance/mm/default.aspx>.