

CITY OF DENTON, TEXAS
CASH HANDLING
CERTIFICATE OF RESPONSIBILITY

I, _____, have read and understand the City of Denton Cash Handling Regulations, Policy Number 403.01 and have completed a course of instruction and training on the Department of Fiscal Operations Cash Handling Training Manual. A copy of the Policy and Cash Handling Training Manual were provided to me on _____.

I agree to be the fund custodian of and be held responsible and accountable for the daily collection of city funds according to the City of Denton Cash Handling Regulations, Policy Number 403.01 and the Department of Fiscal Operations Cash Handling Training Manual for the _____ Department located at _____ in the amount of \$_____. I have also been informed and understand that surveillance cameras may be used to monitor city funds at this location.

Signed:

Custodian

Date

Department Director

Date

Department of Fiscal Operations Representative

Date