



City of Denton Community Development Division
HOUSING PROGRAMS
GENERAL CONTRACTOR APPLICATION FORM

Please furnish all information requested below. This application will be kept confidential. The information you provide will be used only to check references and verify qualifications.

A.	Owner Name _____ SS#: _____ <small>(SS # is optional. If hired for a project and this is your Company's Tax Number, SS# will be required @ that time.)</small> Res. Address: _____ Area Code _____ / _____ Phone No.: Home: _____ Fax: _____ City: _____ State: _____ Zip _____ Code _____ Area Code _____ Phone No.: Cell: _____																												
B.	PLEASE PROVIDE INFORMATION IN THIS BOX THAT IS DIFFERENT FROM THE INFORMATION IN BOX A ABOVE. Bus. Name: _____ Fed ID#: _____ Bus. Address: _____ Area Code _____ / _____ Phone No.: Office: _____ Fax: _____ City: _____ State: _____ Zip _____ Code _____ Area Code _____ Phone No.: Project Supv. Cell: _____ Email Address: _____																												
	How long have you been in contracting business? _____ How many jobs have you completed as General Contractor? _____ What is the largest job you have completed? \$ _____ How many employees do you employ full time? _____																												
C.	LIST THE TYPES OF WORK YOU WANT TO BID ON (major rehab, minor rehab, reconstruction, demolition, plmbg, elec, mech, etc.): _____ _____ _____																												
D.	PLEASE COMPLETE INFORMATION BELOW FOR YOUR LAST THREE CONTRACTING JOBS (or attach Reference Sheet) <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:25%;">OWNER/CLIENT'S NAME</th> <th style="width:35%;">MAILING ADDRESS</th> <th style="width:10%;">CITY/ ZIP</th> <th style="width:15%;">(A/C) PHONE</th> <th style="width:15%;">APPROXIMATE \$ AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1. _____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>2. _____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>3. _____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td colspan="2">May we contact these clients to obtain a reference?</td> <td colspan="2">Yes _____</td> <td>No _____</td> </tr> </tbody> </table>				OWNER/CLIENT'S NAME	MAILING ADDRESS	CITY/ ZIP	(A/C) PHONE	APPROXIMATE \$ AMOUNT	1. _____	_____	_____	_____	_____	2. _____	_____	_____	_____	_____	3. _____	_____	_____	_____	_____	May we contact these clients to obtain a reference?		Yes _____		No _____
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F.	IF REQUIRED, ARE YOU REGISTERED TO WORK IN DENTON, TX? Yes _____ No _____ N/A _____ DOES YOUR TRADE REQUIRE A CERTIFICATION/LICENSE? Yes _____ No _____ If YES , please complete the following: License #: _____ License Type: _____ Expiration Date: _____																												
G.	THE REHAB/RECONSTRUCT PROGRAMS REQUIRE A MINIMUM OF \$500,000 IN GENERAL LIABILITY AND \$300,000 AUTOMOBILE INSURANCE. ARE YOU CURRENTLY COVERED BY A GENERAL LIABILITY AND AUTO POLICY THAT MEET OR EXCEED THESE MINIMUMS? Yes _____ No _____ If no, you understand general and auto liability insurances are required and you are prepared to quickly obtain them if awarded bids for any if the housing programs. Yes _____ No _____																												
Thank you	Signature _____ Date _____	RETURN TO:	COMMUNITY DEVELOPMENT DIVISION HOME IMPROVEMENT PROGRAM 601 E HICKORY ST STE B DENTON TX 76205-4303																										

CALL 940-349-7237 WITH ANY QUESTIONS

FAX: 940-349-7753

INSURANCE REQUIREMENTS

- I. **Insurance.** Before commencing work, Contractor shall furnish Agency with certificates showing insurance as follows:
- A. **Liability Insurance:** The Contractor shall purchase and maintain in force and require subcontractors to provide such liability insurance as will protect and save harmless himself and his subcontractors and the Owner from all claims and demands of every kind and description for damages and for personal injuries, including death, which directly or indirectly may occur to any property or sustained by any person or persons as a result of the prosecution of the work, whether such operations be conducted by himself or by any subcon-tractors or anyone directly or indirectly employed by either of them. The amount of liability insurance to be maintained and kept in force shall, under no circumstances, be less than the following amounts and types:
- 1 **Comprehensive General Liability Insurance** in the following minimum amounts: Bodily Injury: \$300,000 per person and \$500,000 per accident, or \$500,000 combined single limits on a per occurrence basis. Property Damage: \$300,000 per accident or \$500,000 combined single limit on a per occurrence basis.
 - 2 **Comprehensive Automobile Liability Insurance** for all owned, non-owned and hired automobiles in the following minimum amounts: \$100,000 per person, \$300,000 per accident; and \$50,000 property damage; or \$300,000 combined single limits on a per occurrence basis.
 - 3 **Builder's Risk Insurance**, required on all new construction projects, in an amount to cover replacement in case of loss during construction. Insurance must be in place before construction work begins and be for the term of the contract and any extensions thereof and until all work required under the contract in complete.
 - 4 **Worker's Compensation Liability Insurance, if required by any law**, for the term of the contract and any extension thereof and until all work required under the contract is complete.
- B. The Contractor shall not commence work under this contract until he has obtained all insurance required in this paragraph and has sub-mitted satisfactory evidence that all insurance is paid for in full to Agency, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been obtained and approved.
- C. The City of Denton shall be listed on all policies as an additional named insured. All insurance policies required herein shall provide for written notice to City of not less than 10 days prior to any material change in or cancellation of the policies.