



GAS WELL NOTIFICATION REQUIREMENTS PER ORDINANCE NO. 2015-233

Applications:

- At least 20 days prior to filing a Gas Well Development Site Plan application, the Operator shall notify each surface property owner within 1,000 feet of the site.
 - Notification will be by US mail with proper addresses & postage.
 - The notice shall identify the Operator and give the address and phone number of the Operator's representative, an internet link for information on the proposed request, and contact numbers for City staff (940-349-8372).
- At least 20 days prior to filing a Gas Well Development Site Plan application, the Operator shall also publish a notice in the Denton Record Chronicle for 10 consecutive days.
 - An affidavit by the printer or publisher of the newspaper indicating publication of the notice shall be filed with the application and will be prima facie evidence of such publication.
 - The notice shall identify the Operator and give the address and phone number of the Operator's representative, an internet link for information on the proposed request, and contact numbers for City staff (940-349-8372).
- No later than five days after filing a Gas Well Development Site Plan application, the Operator shall erect a sign, no less than three feet by three feet, upon the premises for which the Gas Well Development Site Plan was proposed.
 - The sign shall be located in a conspicuous place or places upon the property at a point near the right-of-way adjacent to such property.
 - The sign shall state "A Gas Well Development Site Plan has been requested, which if approved, would authorize the drilling of multiple gas wells for this site."
 - The sign shall further set forth that additional information can be acquired by telephoning the Operator at the number indicated on the sign.
 - The sign shall remain at the site for the duration of the Gas Well Development Site Plan.

General Notice:

- Electronic notice to the City (<https://www3.cityofdenton.com/gaswellactivity/>) required not more than 30 days or less than 10 days from the start of the following activities:
 - Drilling, Workover, Completion or Re-Completion, P&A, any other activity that requires removal of the wellhead, and seismic exploration not involving explosive charges
- Surface Casing – Electronic notice to the City (<https://www3.cityofdenton.com/gaswellactivity/>) within 24 hours of setting surface casing



General Notice (cont.):

- Written notice to all dwellings within 1,000 feet of the boundary of the site not more than 30 days or less than 10 days from the start of the activities. Notification will be by US mail with proper addresses & postage.
 - Shall include where the activities will be conducted, activities in reasonable detail, duration of the activities, and the time of day that the activities will be conducted.
 - Shall include Operator's address and 24-hour phone number
 - Activities include:
 - Drilling, Completion or Re-Completion, P&A, any other activity that requires removal of the wellhead, or seismic exploration not involving explosive charges.

Signage:

- Notice of Activities
 - A sign must be posted at the entrance of the site giving the public notice of the following activities:
 - Drilling, Completion or Re-Completion, P&A, or any other activity that requires removal of the wellhead.
 - The sign must include:
 - Date and the time the activities will begin
 - Name, address, and 24 hour phone number
- Each Drilling and Production Site
 - A sign shall be displayed on each side of the fence surrounding the site. The sign shall have a surface area of not less than 2½ by 2½ feet or more than 4 by 4 feet, shall be lettered in minimum 4 -inch lettering, and shall include the following sentences:
 - "THIS IS A GAS WELL DRILLING AND PRODUCTION SITE. THIS SITE MAY BE THE SUBJECT OF FURTHER DRILLING AND PRODUCTION OR HYDRAULIC FRACTURING."
 - A sign reading "DANGER NO SMOKING ALLOWED."
 - Additional signs shall be posted on each Drilling and Production Site which contain the following information:
 - Well Identification (API) Number;
 - Operator's name, telephone number, and business mailing address;
 - Address of Drilling and Production Site;
 - The number for emergency services (911);
 - The telephone number of the City's Gas Well Division (940-349-8GAS); and
 - The telephone number of the TCEQ's Regional Office.