



## 2023/24 Community Development Grant Program Funding Application FAQ

Q: When applying for two different types of requests, should one application be submitted or two separate applications for each project proposal?

A: Applications should be submitted separately.

Q: Is this initial application intended as a one-time application or will there be a second round?

A: This application process is intended to be the only open application for funds, though a follow up presentation is generally given to the Community Services Advisory Committee.

Q: Is there a minimum or maximum amount that can be requested? Are you committing the full allocation in this process?

A: No minimum or maximum and yes full allocation through this process.

Q: What are Outcome Measures?

A: In the past they have been called Impact Statements, they are used to describe the impacts your program has on the community. This is usually measured in simple terms, such as: meals served, scholarships given, percent of salary covered, number of medical visits given, number of families assisted, etc.

Q: How do I know if I am serving low-moderate income people?

A: Part G of the application has an income chart you can refer to for exact definitions of low-moderate income limits for the City of Denton. Presumed Benefit categories are abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers. 51% or more of people served must fit into these definitions.

Q: How are the applications graded and selected?

A: Applications are reviewed against a rubric made to reflect the goals of the City of Denton Consolidated Plan by the Community Services Action Committee. After presentations are reviewed for each application selected by the committee, funding choices are made based on funding available.

Q: Will an agency be required to have an audit if funded?

### OUR CORE VALUES

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

A: Yes, if expending less than \$750,000 in federal funds, a third-party audited financial statements (2021 or later) will be required. If expending more than \$750,000 in federal funds, agency will be subject to the single-audit conducted by independent examiners in accordance with Generally Accepted Accounting Principles.

Q. Can an agency apply for funding if it is not a 501© 3 organization?

A: No, according to the Community Services Advisory Committee evaluation criteria includes that the agency be a 501© 3 organization operating for at least two years in the City of Denton or service City of Denton resident for at least two years.

Q. What is presumed benefit?

A: Presumed Benefit categories are abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers.

Q. Is there a word limits on the Narrative questions?

A: Yes, there is a strict 2,000-character limit per narrative question.

Q. The difference between Agency and Activity in the Revenue and Expenditure Tables?

A: Agency refers to the organization as a whole and will include all projects and activities carried out by the agency. Activity/project refers to a specific activity/project performed by an agency for which the agency is requesting funding from the City, so would only need the revenue and expenses from that single activity/project.

Q. Do the Revenue and Expenditures total need to add up to the same?

A: Yes, the revenue and expenditures total need to match every time.

Q. What is the difference between Last, Current and Next Fiscal Year?

A: Last FY = 2021/22; Current FY = 2022/23; and Next FY = 2023/24

Q. What do I upload if agency has not been monitored in the past two fiscal years?

A: A signed agency letterhead stating that no monitoring has been performed in the last two fiscal years should be uploaded and in place of a monitoring report.

Q: What is the scoring criteria that will be used to evaluate the applications?

A: Our scoring rubric contains the following sections:

Meets one of three National Objectives for Community Development: benefit low and moderate-income households; elimination of slum or blight; meeting an urgent community need
The proposed project demonstrates community need as noted in the current Consolidated Plan for Housing and Community Development, Community Needs identified through public hearings, community surveys, Affordable Housing Strategy and/or City Council stated

The project effectively utilizes other available funding resources in combination with City funding to better provide the benefits to it's clients.
The proposed project avoids perpetual (annual) funding of organizations solely dependent on City funding.
Applicant provided clear description of project design and implementation.
Applicant has system for project evaluation.
Applicant is actively engaged in community partnerships to avoid duplication.
The applicant has the organizational capacity to administer and manage proposed project and to document measurement and performance goals for the proposed services.
The applicant has provided evidence of successful past project performance or success initiating, maintaining and completing similar projects.
Applicant provided all requested information in each section of the application.
Applicant provides a clear timeline for results with consideration for any project construction, rollout, and enrollment required.